

ALPHA CHI STATE NEVADA BYLAWS

of

THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL

ARTICLE I

NAME

Section A.

The name of this organization shall be Alpha Chi State Nevada of the Delta Kappa Gamma Society International.

Section B

Each chapter in Alpha Chi State Nevada shall be designated by a

ARTICLE II

OBJECT

The object of Alpha Chi State Nevada shall be:

1. To promote the vision, mission, and the seven purposes of The Delta Kappa Gamma Society International as found in the CONSTITUTION, ARTICLE II. State Bylaws and Standing Rules must align with the CONSTITUTION AND BYLAWS and submitted to the Constitution Committee International by the Parliamentarian when requested.

2. To act as liaison between chapters and the international organization.

3. To organize Delta Kappa Gamma chapters within the state.

4. To support chapters by monitoring chapter progress, providing leadership training for chapter leaders, sharing/demonstrating strategies for strengthening chapters, and implementing an intervention plan when chapters show signs of stagnation or cease to thrive.

ARTICLE III

MEMBERSHIP

Section A. The membership of Alpha Chi State Nevada shall be composed of active, collegiate, reserve, and honorary members of chapters of the state. All membership is in accordance with the CONSTITUTION,

Section B.

Chapters in the state shall have full power to act in the matters of chapter membership. Membership begins when dues are paid.

Section C

State honorary members

1. State honorary members shall be recommended by the state Membership Committee and elected by the Executive Board. A four-fifths (4/5) vote of approval is required.
2. Induction of state honorary members may be conducted at any meeting such as convention, coordinating council, or chapter meeting.
3. The state president and the chairman of the state Membership Committee shall organize the orientation session and the induction.

Section D

Termination of membership

A complete record of all membership in Alpha Chi State Nevada that has been terminated shall be maintained by the state treasurer. The record shall include the reason and date of termination. The chapter shall file letters of resignation.

Section E

Reinstatement to membership

A member who has dropped for any reason may be reinstated a member by paying dues for the current year.

ARTICLE IV

FINANCES

Section A.

Annual dues

1. The state annual dues shall be an amount determined in accordance with the Standing Rules.
2. Annual dues and scholarship fee shall be paid according to guidelines set by International. Members shall be dropped for nonpayment of dues and fees.
3. All dues and fees shall be collected by the chapter treasurer and appropriate amounts submitted to the state treasurer and International.
4. Members inducted between January 1 and June 30 shall pay half-dues.

Section B

Financial controls

1. A budget shall be adopted annually by the Executive Board. The Finance Committee shall submit a proposed budget annually for adoption by the Executive Board.

2. All expense vouchers shall be authorized by the president before payment is made by the treasurer.

3. The report of the annual financial review shall be submitted to the Executive Board for adoption.

Section C

Nevada state organization shall maintain an Available Fund and shall require a budget. Nevada state organization shall maintain a Permanent Fund. Nevada state organization shall maintain a Scholarship Fund.

ARTICLE V

ORGANIZATION

Section A

Chapters

1. Each chapter shall govern the conduct of its business in a manner consistent with the CONSTITUTION, the STANDING RULES, and Alpha Chi State Bylaws and Standing Rules. A copy of chapter Bylaws and Standing Rules shall be submitted to Alpha Chi State Parliamentarian each biennium for review.

2. The chapter officers, except the treasurer, shall be elected in even-numbered years by a majority vote. a. The term of each elected officer shall be two years. No officer, except the treasurer, may serve in the same office longer than two terms in succession. All officers shall take office on July 1 following their election. b. The treasurer shall be selected by the Executive Board each biennium.

3. The chapter president shall represent the chapter as a voting member of the State Executive Board. Chapter presidents who are unable to attend the State Executive Board meetings may appoint an official representative who shall have full privileges of participation.

Section B

New chapters

1. To become organized, a new chapter must have no fewer than twelve (12) members.

2. The State Executive Board shall approve the organizing of a new chapter upon recommendation of the State Expansion Committee.

3. Rules governing the induction of new members and the installation of the new chapter shall be recommended by the Expansion Committee and approved by the Executive Board.

ARTICLE VI

OFFICERS AND RELATED PERSONNEL

Section A

The state officers shall be a president, a first vice-president, a second vice-president, and a secretary, (all elected); and a treasurer selected by the Executive Board. A parliamentarian shall be appointed by the incoming president.

Section B

Duties of officers

The officers shall perform the duties as prescribed in the CONSTITUTION, ARTICLE VI, and as authorized by Alpha Chi State Nevada Bylaws.

Section C

Terms of office

1. Officers, elected by the state convention in odd-numbered years, shall have a term or two (2) years, unless otherwise specified, or until a successor has been named.
2. No officer, except the treasurer, may serve in the same office longer than two terms in succession.
3. All officers shall take office on July 1 following their election.
4. The treasurer shall be approved by vote of the Executive Board.

Vacancies

1. When a vacancy occurs in the office of president, the first vice-president shall become president and serve until the next regular election of officers.
2. When a vacancy occurs in the office of either the president or the first vice-president, the second vice-president shall become first vice-president and serve until the next regular election of officers.
3. When a vacancy occurs in other elective or appointive positions, the president shall name a successor.

Section E

Nominations and election

1. Nominations for state office shall be made by a Nominations Committee.
2. The Nominations Committee will consist of one member from each area, elected at the convention in odd-numbered years. The chairmanship shall rotate among the areas: Northern Nevada area, Southern Nevada area, and the Outlying area.
3. The Nominations Committee shall submit the name of one nominee for each elective office. Consent of the nominee must be obtained. Nominations are submitted by the chapter presidents, with approval of the chapter or by individual members.

a. The list of nominees, with qualifications, shall be published in the pre-convention issue of the *Nevadagram*, in odd-numbered years.

b. The issue of the *Nevadagram* should be published 30 days before the convention.

4. After the report of the Nominations Committee has been made to the convention, additional nominations may be made from the floor, with the consent of the nominee.

5. Election shall be by ballot and a majority of votes cast elects. If there is but one nominee for an office the election may be by voice vote.

6. The Nominations Committee shall prepare the ballot and conduct the election.

7. Names and addresses of State officers shall be reported to the International Executive Coordinator immediately after their installations at the convention by the State President.

ARTICLE VII

MEETINGS

Section A

Convention

1. Business of the state shall be conducted annually at a convention held at a time and place determined by the Alpha Chi State Executive Board, for the purpose of receiving reports and adopting policy, amending bylaws, electing officers and conducting other business which may properly come before it.

2. Every member who is registered may vote. A roll call vote as specified in the CONSTITUTION, ARTICLE IX may be ordered.

3. The quorum shall be a majority of those members who have registered at the convention.

Section B

Other meetings

Area conferences and/or workshops shall be held annually, for the purpose of leadership training and dissemination of Society information.

ARTICLE VIII

EXECUTIVE BOARD

Section A

State Executive Board 1. The members of the Executive Board shall be the elected officers, past state presidents, and the chapter presidents. The treasurer shall be a voting member except when she receives remuneration for her services.

2. The parliamentarian shall be an ex officio member, without vote.

3. The duties of the Executive Board shall be:

a. To recommend policies and procedures for consideration by the state convention or the chapters.

b. To examine, modify if necessary, and adopt the state budget.

c. To select the treasurer and such other personnel as may be needed, prescribe their duties, and determine their terms of office.

d. To determine time and place of state meetings.

e. To act in the interim between conventions upon matters requiring immediate decision.

4. Meetings of the Executive Board shall be held at least once each year. Special meetings may be called by the president with 30 days' notice, with the exception of an emergency.

a. The presence of a majority of the voting members of the Board constitutes a quorum at meetings,

b. Chapter presidents who are unable to attend the State Executive Board Meeting may appoint an official representative who shall have full privileges of participation.

c. The business delegated to the Executive Board may be transacted by mail or electronically in special circumstances.

Section B

Chapter Executive Boards shall function in accordance with ARTICLE VI of the CONSTITUTION and the State Bylaws.

ARTICLE IX

COMMITTEES

Section A

Standing Committees shall be:

1. Society Business

a. Membership/Expansion

b. Leadership Development

c. Finance

d. Nominations

e. Bylaws

f. Communications and Publicity

2. Society Mission and Purposes

- a. Educational Excellence
- b. Scholarship
- c. World Fellowship
- d. Martha A. Schulz Doctorate Scholarship

3. Special Committees

Section B

General procedures

1. All committees shall be appointed by the president except the Nominations Committee.
2. The president shall be an ex officio member of all committees, except the Nominations Committee.
3. Matters requiring immediate committee action may be voted upon by mail or electronic communication, all members being notified.
4. Committee shall be held with the approval of the president.
5. The president is a voting member of the Martha A. Schulz Doctorate Scholarship Committee.
6. Reports of work accomplished will be prepared in the format specified by the Society Headquarters.

Section C

Duties of committees

1. Overall responsibilities of each committee shall be given in the committee description. Special committee procedures shall be in the state Standing Rules.
2. Reports of the work of state and chapters shall be prepared on forms supplied by the International Headquarters and submitted to the persons designated on the forms.
3. Recommendations for committee projects that require funding shall be prepared and submitted to the Finance Committee for consideration in the budget. Statements of expenses incurred in the performance of committee duties shall be submitted to the president for approval.
4. Society business
 - a. The Membership Expansion Committee shall study and make recommendation related to membership, be responsible for expansion within the state, prepare and conduct necrology observance at the state convention and receive recommendation of persons proposed for state honorary membership.

b. The Leadership Committee shall plan and conduct a leadership seminar each summer.

c. The Finance Committee shall be responsible for supervision of the financial affairs of the organization, including recommendation for expenditures and investments of funds, preparation of a budget for adoption by the Executive Board and an annual audit.

d. The Nominations Committee (elected) shall consist of one member from each of the following area groups: Northern Nevada area. Southern Nevada area and Outlying area. The committee shall submit a list of officers in each election year to be published in the pre-convention issue of the *Nevadagram*. The committee shall prepare the ballots to be used at the election during the state convention and conduct the election.

e. The Bylaws Committee shall ascertain that the Alpha Chi State Nevada Bylaws and Standing Rules and Chapter rules are in accordance with the CONSTITUTION and STANDING RULES, oversee procedures for the amendment/revision of the Bylaws, amend the Standing Rules following convention action, and advise chapters adoption/amendment revision of chapter rules.

f. The Communication and Publicity Committee shall

i. Promote the publication of the Society

ii. Be responsible for publishing the *Nevadagram* a minimum of twice a year, including the pre-convention issue.

iii. Promote the use of the state web site and other electronic communication between the organization and members.

iv. Act as liaison to provide members with information from International.

5. Society Mission and Purpose -- Educational Excellence

i. The committee shall be organized to accomplish its responsibilities for personal and professional growth.

ii. The committee shall assist chapters with program materials.

6. Special committees shall be appointed by the president as authorized. After submitting the final report to the body that authorized it, the committee shall be dissolved.

ARTICLE X

ACTIVITIES

Section A

Scholarships

1. The number of scholarships and the amount of each shall be recommended by the Scholarship Committee and adopted by the Executive Board.

2. Rules governing the administration of the scholarship program shall be in accordance with the Standing Rules.

Section B.

Publications

1. A state newsletter named the *Nevadagram* shall be published and sent to all members in the state.
2. Special publications shall be approved by the president and plans submitted to the Executive Board and membership for financial approval.

Section C.

Special awards

Chapters may select an outstanding member annually to receive the Rose of Recognition Award at the state convention. A certificate and a red rose will be presented to the recipients.

ARTICLE XI

PARLIAMENTARY AUTHORITY

Roberts Rules of Order Newly Revised (current edition) shall govern the proceedings of Alpha Chi State Nevada and its chapters in all cases not provided for in the CONSTITUTION, the STANDING RULES, or the State Bylaws and Standing Rules.

ARTICLE XII

AMENDMENTS

Section A

These bylaws may be amended at the Alpha Chi State Nevada Convention by two-thirds (2/3) vote of members attending.

Section B. Proposed amendments to the bylaws may be submitted by any member, committee, board, or chapter. Proposed amendments shall have been published to members at least 30 days before convening the convention

Section C.

All proposed amendments shall have been approved by a two-thirds (2/3) vote of the Executive Board before being submitted to the convention.

Section D.

Amendments passed at the state convention shall take effect immediately, distributed to chapters, published in the following issue of the *Nevadagram*, and posted on the website.

Section E

Standing Rules may be amended or rescinded at any state convention by a majority vote.

ARTICLE XIII

DISSOLUTION

Section A

1. In the event of the dissolution of Alpha Chi State Nevada, all of the liabilities and obligations of the organization shall be discharged or adequate provision shall be made for such payment.

2. The State Executive Board shall determine specific procedures for liquidating remaining assets and shall supervise disbursement of funds.

Section B

The State Executive Board may, upon recommendation of the State Expansion Committee, approve the dissolution of a chapter. Such dissolution shall be in accordance with the the CONSTITUTION Article XIX.

ALPHA CHI STATE NEVADA BYLAWS SUBMITTED BY

State President Kay Savenelli 1981-83

State Bylaws Committee Chairman Florence T. Baird 1982-83

State President Florence T. Baird 1983-85

State Bylaws Committee Chairman Minnis Alderman 1986-2018

State Bylaws Committee Chairman Gwen Anne Thacker 2019

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APPROVED November 2, 1983

AMENDED March 28, 1987

APPROVED March 1, 1988

AMENDED April 9, 1988

AMENDED April 29, 1995

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